

Meet the ePaperTrace® team members

THE MANAGER

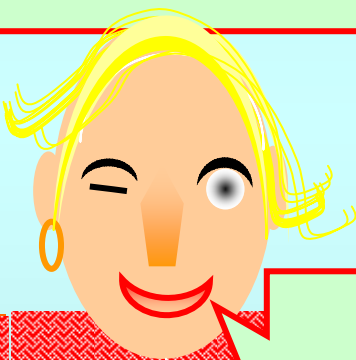
The Manager sets-up, manages and monitors the systems, clients and data structures.

Comprehensive reports are produced on document usage and tight security is enforced, as well as setting system wide parameters such as publishing and expiry dates.



THE AGENT

A Capture Agent automatically analyses and routes incoming documents before passing them to the database using rules set-up by the Manager. The Agent uses email to report exceptions and housekeeping reports to the systems supervisor.



THE WEB SITE

All documents are stored securely within a shared relational database in PDF format. The fully configured WEB site runs on any Microsoft Internet Information Server. The site handles secure access to stored documents using a standard Internet browser, eliminating the need for desktop installs or licences.



THE POPUP

The Popup module, integrates with Windows compliant applications, to view related documents in their native format. Documents are instantly located by searching only records belonging to that application.



THE DESKTOP SENDER

Designed to store in digital form, paper documents scanned on an Hewlett Packard Digital Sender. The Desktop Sender module provides a second input source allowing documents that are available in electronic format to be added to the database.

The Paperless office has arrived